

Legal and Regulatory Services /
Gwasanaethau Cyfreithiol a Rheoleiddiol
Direct line / Deialu uniongyrchol: 01656 643387
Ask for / Gofynnwch am: Sarah Daniel

Our ref / Ein cyf:
Your ref / Eich cyf:

Date / Dyddiad: 03 June 2015

Dear Councillor,

COMMUNITY, ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Community, Environment and Leisure Overview and Scrutiny Committee will be held in Committee Rooms 2/3, Civic Offices Angel Street Bridgend CF31 4WB on **Wednesday, 10 June 2015 at 2.00 pm.**

AGENDA

1. Apologies for Absence
To receive apologies for absence (to include reasons, where appropriate) from Members/Officers
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including Whipping declarations)
3. Approval of Minutes 3 - 10
To receive for approval the minutes of a meeting of the Community Renewal and Environment Overview and Scrutiny Committee dated 13 April 2015.
4. Sport Play and Active Wellbeing 11 - 18
Invitees:
Sue Cooper - Corporate Director – Social Services and Wellbeing
Andrew Thomas, Group Manager - Sports and Physical Activity
Councillor PJ White - Cabinet Member Adult Social Care, Health and Wellbeing
Councillor HM Williams – Cabinet Member Communities
5. Car Parking Management and Civil Enforcement 19 - 22
Invitees:
Mark Shephard - Corporate Director – Communities
Councillor HM Williams - Cabinet Member Communities
Kevin Mulcahy, Group Manager – Highway Services

- | | | |
|----|---|---------|
| 6. | <u>Annual Forward Work Programme Report 2015-16</u> | 23 - 32 |
| 7. | <u>Corporate Parenting Champion BREP Nomination Report</u> | 33 - 36 |
| 8. | <u>Forward Work Programme</u> | 37 - 40 |
| 9. | <u>Urgent Items</u> To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency | |

Yours faithfully

P A Jolley

Assistant Chief Executive Legal and Regulatory Services

Distribution:

Councillors:

DK Edwards
CA Green
RM James
RD Jenkins

Councillors

CL Jones
DRW Lewis
JR McCarthy
G Phillips

Councillors

JC Spanswick
JH Tildesley MBE
KJ Watts
R Williams

MINUTES OF A MEETING OF THE COMMUNITY RENEWAL & ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON MONDAY, 13 APRIL 2015 AT 2.00 PM

Present

Councillor JC Spanswick – Chairperson

| | | | |
|------------|-------------|------------------|-------------|
| DK Edwards | RD Jenkins | G Phillips | HJ Townsend |
| CA Green | JR McCarthy | DR Pugh | R Williams |
| RM James | HE Morgan | JH Tildesley MBE | |

Invitees:

| | |
|----------------------|-----------------------------------|
| Councillor P J White | Cabinet Member Communities |
| Mark Shephard | Corporate Director - Communities |
| Richard Hughes | Group Manager – Cultural Services |
| Satwant Pryce | Head of Regeneration and Planning |

Officers:

| | |
|--------------|---|
| Kym Hirons | Scrutiny Officer |
| Andrew Rees | Senior Democratic Services Officer - Committees |
| Sarah Daniel | Democratic Services Officer - Committees |

116. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members / Officers:

Councillor R D Jenkins – Family Bereavement
Councillor D R W Lewis – Holiday.

117. DECLARATIONS OF INTEREST

The following Declarations of Interest were made:

Councillor D K Edwards declared a personal interest in agenda item 4 – Cultural Partnership Project as a Member of Maesteg Town Council which makes a financial contribution to the running of Maesteg Town Hall.

Councillor R M James declared a personal interest in agenda item 4 – Cultural Partnership Project as a Member of Llangynwyd Middle Community Council which makes a financial contribution to the running of Maesteg Town Hall.

118. APPROVAL OF MINUTES

RESOLVED: That the minutes of the Community Renewal & Environment Overview and Scrutiny Committee of 23 February 2015 were approved as a true and correct record.

119. CULTURAL PARTNERSHIP PROJECT

The Scrutiny Officer introduced a report on the business case for establishing a new Not for Profit Distributing Organisation (NPDO) as an alternative service delivery model for the delivery of a range of Cultural Services.

The Corporate Director Communities informed the Committee that Cabinet had approved, based on a robust business case, the establishment of a NPDO for the management and operation of Cultural Services which had been defined in scope for an indicative transfer of 1 October 2015. Cabinet had also approved the inclusion of B-Leaf and Wood-B into the scope of the NPDO given its close synergies with Bryngarw Park. He stated that overall scope of the new organisation kept together a number of services that had worked well together for a number of years and which had the potential to offer more integrated services in the future.

The Corporate Director Communities informed the Committee that the NPDO would be established as an independent Charitable Company Limited by Guarantee (CLG).

The Committee questioned how the services in the organisation had been scoped. The Corporate Director Communities stated that overall scope of the new organisation kept together a number of services that had worked well together for a number of years and which had the potential to offer more integrated services in the future. He stated that B-Leaf and Wood-B would be in scope due to the alignment they have with Bryngarw Park but Adult Community Learning would not be within scope of the NPDO. A great deal of consideration had been given to the inclusion of services within the scope of the NPDO which gave the opportunity to bring more services together. The Group Manager Cultural Services informed the Committee that the various services already work together and that the NPDO would give rise to considerable opportunities for the expansion of B-Leaf and Wood-B. The Committee considered the need for the inclusion of B-Leaf and Wood-B in the NPDO to be looked at sensitively due to the service users being vulnerable adults and supported by Social Services. The Group Manager Cultural Services informed the Committee that consideration can be given to offering an expanded work based programme for service users where in addition to placements being offered at B-Leaf and Wood-B, there would be opportunities for placements in theatres and libraries. He stated there would continue to be a strong connection with the assessment process and that a client role for Adult Social Care will form part of the management agreement. He also informed the Committee that the Culture service already worked through the Arts Development Programme with a wide and diverse range of people. It was envisaged that service users would gain skills which would enable them to develop skills and go into employment. The Committee also expressed concern regarding the inclusion of the B-Leaf and Wood-B programmes in-scope and the savings identified of £134k in the Medium Term Financial Strategy and questioned whether it would be delivered at the expense of vulnerable adults. The Group Manager Cultural Services informed the Committee that it was about ensuring that people are safe and are employed productively and gaining skills. He stated that service users are assessed in terms of their needs as it was a statutory duty to do so. Concern was expressed by the Committee at the budget cut identified and how the service could continue to operate. The Corporate Director Communities informed the Committee that the budget reduction had been agreed by Council as part of the Medium Term Financial Strategy.

Concern was also expressed by the Committee that B-Leaf and Wood-B would diminish or discontinue being managed by a Trust and whether the new management in place would have the correct skills to manage the service users. The Corporate Director Communities informed the Committee that all staff would transfer across to the Trust through the TUPE process. The Cabinet Member Communities informed the Committee that a social enterprise had been considered as an option but it was felt that there would be greater safeguards in place with a cultural trust being pursued as the preferred model.

The Committee expressed concern that an Equality Impact Assessment had not been undertaken due to the potential impact of the Trust on vulnerable service users who

participate in the B-Leaf and Wood-B programmes. The Group Manager Libraries, Art and Community Living informed the Committee that an Equality Impact Assessment of the proposals would be undertaken and would be part of the Business Plan prior to the transfer of services taking place.

The Committee considered that the case for retaining services in-house was light in comparison with the detailed case presented for the NPDO. The Group Manager Libraries, Art and Community Living informed the Committee that there are tax advantages in forming a NPDO and it would be able to generate external funding which would not be the case if the services were retained in-house. He stated that the NPDO would have flexibility in the way in which it operated and not be bound with more rigid local authority structures. The NPDO would also have the ability to trade commercially and compete in the market place and be more dynamic and not tied to local authority procurement procedures. The Corporate Director Communities informed the Committee that the NPDO offered the opportunity of a single focus business and also the opportunity of delivering services differently. The Cabinet Member Communities informed the Committee that some services were difficult to deliver in-house and delivering services through a NPDO offered the opportunity to make recurring budget savings whilst at the same time sustaining as many jobs as possible.

The Committee questioned the need and costs of using a consulting company to review management options and whether the skills to carry out this work were available in house. The Corporate Director Communities stated that he would provide the Committee with detail of the costs of engaging consultants. He informed the Committee that the NPDO would be in a position to bid for change management funding. He stated that there was no intention of creating management posts with the introduction of the NPDO. He also stated that operating costs would be reduced due to the need for fewer buildings and less support staff.

The Committee also expressed concern at one of the key principles of the NPDO which allowed the Council to terminate or vary agreement, including partial termination of one or more facilities especially as a number of cultural venues are extremely important to communities with venues such as the Maesteg Town Hall built from contributions by miners. These facilities were also funded by contributions from Town and Community Councils. The Corporate Director Communities informed the Committee that the management agreement for the NPDO would be for a period of 20 years which allowed an element of flexibility for the Council supporting the Trust. He stated there was a need to safeguard the funding made by Town and Community Councils to those cultural venues.

The Committee questioned the process for the appointment of trustees. The Group Cultural Services informed the Committee that the closing date for applications for Trustees was today and that the recruitment process had been delegated to the Cabinet Member Communities and Corporate Director Communities for the appointments to be made to the Shadow Board in May.

The Committee expressed concern regarding the performance of the libraries service and that BCBC is in the worst performing quarter for visits to public libraries in the latest Local Authority Services Performance Report, published in February 2015 and questioned which body would remain responsible for gathering that data for the WPLS. The Group Manager Cultural Services informed the Committee that the Council would remain the statutory body for collecting data about the libraries service and it would be made explicit to the Trust that it would have to provide data which would be submitted by the Authority to the WPLS. He informed the Committee that apart from visitor numbers to libraries the Authority was performing well against the Welsh Public Library Standards Fourth Framework as previously reported. The Committee expressed concern were the

NPDO to fail to collect performance data on the WPLS. The Group Manager Cultural Services the Committee that the responsibility for collecting performance information required to inform evaluation and monitoring of the partnership would be agreed contractually with the NPDO. He stated that the NPDO would be given 3 years in which to be established and put in place funding and structures. The NPDO was on track for 1 October 2015 start and the closing date for applications for Trustees was today.

Conclusions

The Committee noted the report, which provided an update of the business case for establishing a Not For Profit Distributing Organisation (NPDO) for the delivery of a range of Cultural Services.

- Members raised concerns regarding the inclusion of the B Leaf and Wood B programmes within the scope of the NPDO, specifically regarding the minimum savings target of £134,000 attached to the programmes and the potential risk of the programmes eventually being diminished or discontinued. The Officer presenting the report explained that part of the rationale for including B Leaf and Wood B was the link already established between the two programmes and Bryngarw House and Park and the opportunity for participants in the programmes to have easier access and links to other Council services and activities.
- Members felt that there was a need for an EIA specific to the B Leaf and Wood B programmes due to the savings required and potential impact on participants. The Officer responded that an EIA would be undertaken as part of the business planning process.
- Members felt that the information provided regarding the assessment of the potential for developing an in-house option was 'light' and less detailed than the NPDO option.
- Members questioned the need for using a consulting company to review management options and whether the skills to carry out this work were, or should be, available in house.
- Members were concerned that performance against the indicator which monitors visits to public libraries should not be affected negatively by the agreement as BCBC were already in the worst performing quarter for this indicator in the latest Local Authority Services Performance Report, published in February 2015. The Officer acknowledged this and told the Committee that apart from the indicator monitoring library visit the Council is performing well against Public Library Standards.
- The Committee acknowledge that the examples provided in the Outcomes Framework are illustrative but noted that many of the examples of measures relate to outputs or soft outcomes and that more meaningful outcomes will need to be identified.
- The Committee raised concerns that information and data used to evaluate performance against targets will need to be collected and reported accurately and in a timely manner, in particular where the Council has the responsibility for providing performance information for mandatory returns to regulatory bodies. The Officer reported that responsibility for collecting performance information required to inform evaluation and monitoring of the partnership will be agreed and written into contracts.

The Committee requested the following further information:

- The Committee requested further detail regarding how the £134,000 savings attached to the B Leaf and Wood B programmes will be achieved.

- The Committee requested further information on the costs involved in using a consulting company to carry out the options appraisal and the evaluation of management options.

120. COMMUNITIES FIRST 2014/15 AND 2015/16

The Head of Regeneration and Development reported on an update on the Communities First programme for 2014/15 and on proposals for the 2015/16 financial year, as the Welsh Government had confirmed funding for this period. She stated that there had been a 5% reduction across the programme with funding of £1,738,317 allocated across the three clusters of Upper, Mid and Lower. The Head of Regeneration and Development also informed the Committee of the continuation of the current Communities First and Pupil Deprivation Grant funded project "Every Child Counts" for Oldcastle, Pen-y-Bont, Tremains, Brackla and Litchard primary schools in the Lower Cluster had been approved at a level of £57,990.50. She stated that Cabinet had approved the acceptance of both elements of the funding and also agreed the continuation of contract arrangements for a Financial Wellbeing and Support project with Bridgend Citizens' Advice Bureau.

The Head of Regeneration and Development reported that the current programme had reached a period of relative stability with more staff in place than the previous year, with more activities taking place in communities. Integration of staff had been a significant factor in the success of the programme and the continued implementation of this model would ensure the corporate impact of the programme is not undermined. The Head of Regeneration and Development highlighted the range of activities which had taken place.

In response to a question from the Committee, the Head of Regeneration and Development undertook to provide the Committee with detail on the locations covered by the 3 Clusters.

The Committee referred to the success of the PDG funded project "Every Child Counts" and commended those involved which had seen numeracy levels in participating primary schools increasing. The Partnership and Integration Manager informed the Committee of the success of the project which had seen results improving. It was hoped to replicate the project in other schools by rolling training out to Teachers and Learning Assistants. The Welsh Government Minister had been approached to address an Anti-Poverty Conference on 21 July 2015 when it was also intended to take the Minister on a visit to view the project at Oldcastle Primary.

The Committee questioned whether residents who do not live in the Communities First 1st cluster areas could be provided with support from the programme and able to participate in Communities First activities. The Partnership and Integration Manager informed the Committee of the application of 'fuzzy boundaries' which could apply to instances where potential participants live outside of the cluster areas who may have the opportunity to be included in activities where they are in need of support.

The Committee requested further information regarding progress by the Welsh Government in reviewing criteria for inclusion in the programme and expanding C1st areas and the provision of support.

The Committee questioned the methods used for engaging with communities and for raising awareness of Communities first activities as the Committee had concerns that the use of social media may not reach all potential participants and that the number of views may not reflect the number of people actually accessing the programme. The

Committee considered that a better means of public engagement would be via the delivery of leaflets to households. The Partnership and Integration Manager informed the Committee that marketing support had been made available through a secondment arrangement with BAVO and a marketing group had been set up to advise on the most appropriate way of contacting people. She stated that a newsletter and e-bulletin was used to communicate Communities First activity. The Cabinet Member Communities commented on the success of using social media to engage with people. In response to a question from the Committee on reaching households who are not in Communities First areas but need that support, the Partnership and Integration Manager informed the Committee that households who are outside Communities First areas are not actively targeted but are provided support where a need had been identified.

The Committee commented that this programme was delivering at a higher standard than the previous programme and whether delivery of the programme was hampered due to staff being engaged on short term contracts. The Head of Regeneration and Development commented that short term contracts were disruptive to the delivery of the programme but confirmed that delivery of this programme was better than the previous programme however longer term programmes were preferential.

In response to a question from the Committee the Head of Regeneration and Development stated that she would extend an invite to members of this Committee to attend the Communities First conference.

The Committee noted that some of the targets for individual measures had been exceeded by the end of Quarter 3, while other targets looked like they would not be achieved by year end and questioned the process for target setting. The Partnership and Integration Manager informed the Committee that some of the outcomes are set by the Welsh Government. Targets are set by project leads and officers. Performance against some target had been affected by issues of staff retention.

Conclusions

The Committee noted the report, which provided an update on the Communities First (C1st) programme and proposals for the next financial year.

- The Committee would like CRE Scrutiny Members to be invited to participate in the annual conference.
- Members questioned the methods and formats cited in the report regarding engaging communities and raising awareness of C1st opportunities and activities, raising concerns that using social media may not reach all potential participants and that the number of views may not reflect the number of people actually accessing the programme.
- Members questioned whether the cluster areas covered everyone who may benefit from the programme and whether and how people from outside the areas may be able to access support. The Officer responded that WG have used the term 'fuzzy boundaries' which could apply to instances where potential participants living outside of the cluster areas may have the opportunity to be included in activities if they are in need of support.
- Members noted that many of the examples of measures relate to outputs or soft outcomes and that more meaningful outcomes will need to be identified and included in future reports. The Officer acknowledged this and said that some of the measures are set by WG.

- Members noted that some of the targets for individual measures had been exceeded by the end of Q3, while others looked like they would not be achieved by year end. Members questioned the process for target setting. The Officer said that due to the nature of some of the activities some of the measures are subject to seasonal variation which means that for these measures a representative assessment of performance against targets may not be available until year end.

The Committee requested the following further information:

- The Committee requested that more detail be provided on the locations covered by each of the clusters.
- The Committee requested information regarding the number and type of instances where residents who do not live in C1st cluster areas have requested and been provided with support from the programme.
- The Committee requested further information regarding progress by WG in reviewing criteria for inclusion in the programme and expanding C1st areas and provision of support.
- The Committee requested further information on how communities are made aware of C1st opportunities and on the costs involved in using a marketing company to promote services and activities and why this was not carried out using skills available in-house.

121. **FORWARD WORK PROGRAMME UPDATE**

The Scrutiny Officer presented a report which detailed the items to be considered at the meeting of the Committee scheduled for 13 April 2015, and sought confirmation of the information required for the subsequent meeting following the Annual Meeting of Council.

Conclusions:

The Committee noted the items to be considered at its meeting on 13 April 2015 and for the first meeting after the Annual Meeting of Council.

122. **URGENT ITEMS**

There were no additional items.

The meeting closed at 4.45 pm

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO COMMUNITY, ENVIRONMENT AND LEISURE SCRUTINY COMMITTEE

10 JUNE 2015

REPORT OF THE CORPORATE DIRECTOR, SOCIAL SERVICES AND WELLBEING

BRIDGEND COUNTY BOROUGH COUNCIL SPORT, PLAY AND ACTIVE WELLBEING SERVICE

(A report on the performance of the Sport, Play and Active Wellbeing service and areas of focus during 2014 - 15)

1. Purpose of Report

- 1.1 To inform the Committee of the key areas of performance of Bridgend County Borough Council's Sport, Play and Active Wellbeing service during 2014/15.
- 1.2 To highlight the role that these services are playing in supporting targeted population groups as part of the local authorities strategic response to current and evolving legislation.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 The Councils provision of a sport, play and active wellbeing service contributes to all corporate priorities. In particular:-
 - Working together to raise ambitions and drive up educational attainment;
 - Working together to help vulnerable people to stay independent;
 - Working together to tackle health issues and encourage healthier lifestyles.

and specifically to the Councils commitment to make good progress in encouraging more people across the Borough to live healthily and see increased participation in physical activity across all population groups.

3. Background

- 3.1 As of April 2014 the sport and physical activity services of the local authority have been aligned with the Wellbeing directorate and will progressively contribute to the corporate priorities as described in paragraph 2.1. This will support services for children, families and adults including later life.

- 3.2 The additional focus on Active Wellbeing has recognised the support that these service areas can provide for local people linked to the prevention and wellbeing objectives of the Social Services and Wellbeing (Wales) Act, 2014.
- 3.3 There are a number of additional strategies and duties that shape the focus of the service including the Vision for Sport in Wales (2012); the Play Sufficiency Statutory duty introduced by Welsh Government (2012); the Active travel Act (2014) and the evolving Wellbeing of Future Generations Bill (2015) that gives focus to sustainable models of support.
- 3.4 The range of services that are now included in sport, play and active wellbeing services include the management of the Healthy Living Partnership with GLL/Halo Leisure, the national School Sport programme, disability sport programme, management of leisure facilities on school sites, the Active Young People Department and community sports development, play development services, coastal recreation and Porthcawl marina, community walking and active adults initiatives. There is increasing work with targeted populations including looked after children, people with disabilities, women and girls, older people and residents of Communities First areas.

4. **Current situation / proposal**

- 4.1 The sport, play and active wellbeing service aims to support more people to achieve health gains by encouraging them to be more active and more often. There is a recognition that engaging people more within supportive and resilient communities can support improved emotional and physical wellbeing. There is a focus on sustainable approaches and the development of increased capability within community settings to support the needs of local people. The strategic plan of Bridgend County Borough Council 'Better health, Successful Sport' (2009-2019) identifies the potential to contribute to improved health and wellbeing whilst also developing active and vibrant communities. The play sufficiency action plan for Bridgend (2013-14) recognises the need for partnership approaches to redressing imbalances in opportunity for targeted populations and communities. A coordinated approach will encourage local people to adopt good standards of physical and emotional wellbeing and to maintain a healthy weight.

A Review of performance during 2014/15 (Sport)

- 4.2 The number of physical activity based visits to Council operated sports and leisure facilities achieved 9504 visits per thousand population against a target of 9400 visits. This represents an increase of 92508 visits to related facilities over a two year period. The total visits for 2014/15 was 1,335,150. It should be noted that BCBC is also supporting the development of new facilities and related usage that would not contribute to the national performance indicator (e.g. Pencoed College, Club Penybont F.C., Coleg-Y-Dderwen) but would increase the physical activity of local people.
- 4.3 The service is responsible for the management of the 15 year leisure contract with GLL / Halo Leisure and physical activity based visits increased by 11906

with an additional 4804 increase reported at the Council operated dual use facilities on school sites.

- 4.4 The National School Sport programme supports the Dragon Sport programme for Primary Schools and the 5x60 School Sport initiative for Secondary Schools. The key objective of the schools programme is to make physical activity enjoyable and encourage healthier lifestyles. BCBC reported 10647 Primary School registrations (against a target of 10497). The performance reports show 51% of young people engaged were linked to a community based opportunity or club. There were 2120 Primary school children supported through events and festivals and the multi skills programmes that develop improved physical literacy were operated at 23 Primary schools. These interventions form part of the Welsh Government Action Plan to combat childhood obesity.
- 4.5 The Secondary schools programmes in Bridgend achieved 71352 participants (against a target of 62919) and supported 5448 physical activity sessions across all Secondary and special education establishments. There are 129 young leaders following the leadership pathway that has been identified by Estyn as sector leading supporting employability skills and accreditation. 80 young people have received accredited training and are now accessing local employment. Two of Bridgend's young leaders were finalists for the Wales Sports Personality of the year awards. There were 1049 Secondary school pupils engaged in community events and 57% of participants were linked to community based opportunities. Bridgend has recently been awarded "International Partner of the Year" for its work with young people in the Create Development national awards.
- 4.6 The service now has formal partnerships with 33 Primary schools, 9 Secondary schools and 2 special schools to develop active, healthy and physically literate young people with expansion scheduled for 2015/16. This indicates a strong collaborative approach to improving the wellbeing of young people.
- 4.7 The service is supported by Disability Sport Wales to develop community based opportunities for people with disabilities. There are 923 junior participants and 623 senior participants in the local programme with 293 volunteers engaged. BCBC has supported 12 community partners to achieve the 'Insport' inclusive activity accreditation and has delivered 'Disability Inclusion Training' to 27 local providers. BCBC has been the only local authority in Wales to be awarded 'Calls for Action' investment from Sport Wales to engage better with disabled people and enhance local opportunities and citizen voice.
- 4.8 The Community Chest programme uses local decision making to invest Sports Lottery Funding into community groups and programmes. During 2014-15, BCBC awarded £101,000 to 84 sports and activity projects throughout the County Borough. An expanded panel of community representation has been established for the coming year and a focus on disadvantaged communities and equalities groups will be established.

- 4.9 Porthcawl Marina has achieved 100% berth occupancy and attracted significant visitors to the facility with many positive comments received. The service is reviewing the 'Active marina' scheme framework to support the development of skills and confidence of berth holders.
- 4.10 The Blue Flag status was retained for both Rest Bay and Trecco Bay with our coastal areas supporting a broad range of activities, events and community groups.
- 4.11 The seasonal beach lifeguarding service was operated at 4 beaches with the paid lifeguard provision supplemented by the volunteer lifeguard clubs. The equivalent service will operate during 2015-16 and this period will be used to conduct an options appraisal for future operating models. Discussions have commenced with clubs and community partners to support the long term sustainability of provision. In addition to conducting rescues the service has provided advice, first aid and supported lost children.
- 4.12 A beach and water safety educational resource 'The Sea' has been produced and will be used to promote safe coastal recreation to Primary schools and encourage more people to make use of our beaches.

A Review of Performance during 2014/2015 (Play)

- 4.13 The service has conducted the play sufficiency assessment required by Welsh Government and manages the annual action plans and performance reporting requirements. The Play Sufficiency duty recognises the importance of play to the health and wellbeing of children and that some children and communities do not have access to opportunities.
- 4.14 In partnership with Town and Community Councils, 20 days of school holiday play programmes were coordinated at 12 locations with 7046 attendances recorded. Access was provided free of charge, removing cost as a barrier to participation.
- 4.15. The mini 'Play for Life' programme supports parents and early years children and supported 114 households to be more active together and explore healthy living and active lifestyles.
- 4.16 The Discovery Days service has supported 86 disabled young families and their households with 28 days of supported activity contributing to BCBC's short breaks and respite statement with personal development and distance travelled assessments taking place. 96% of parents or guardians valued highly the respite provided and rated services as good or excellent. There is strong partnership working with the Disabled Childrens Team and Barnardos linked to Families First investment.
- 4.17 The after school play programme provides additional respite and support for 43 households and is based at Heronsbridge School. This provides regular

support and opportunities for families and helps disabled children to maintain friendship groups beyond the school day.

- 4.18 The service has managed the investment into the play action plan by Welsh Government including the purchase of play pods for school settings, inclusive play equipment, play training programmes and improved information resources on local play opportunities.

A Review of Performance during 2014/15 (Active Wellbeing)

- 4.19 The service has responded to the challenge of supporting partners to focus on the prevention and wellbeing based interventions that can reduce the need for higher cost provision or support. This approach is compatible with the Social Services and Wellbeing act, developing community based interventions where appropriate.
- 4.20 The Family Active Zone programme has been created, promoting active and healthy households with 27 partners receiving training and resources and 117 households accessing the programme at 8 locations. This approach has built capability in communities which is more sustainable.
- 4.21 Balanceability cycling development for early years groups trained 40 activity leaders and attracted 62 participants across 6 programmes.
- 4.22 The volunteer leaders that have been trained have been recorded as providing 2828 hours of support to community based groups and opportunities supporting sustainable community development.
- 4.23 The 'Us Girls' programme promoting increased female activity levels has created a new Community Interest Organisation and 5 network groups run by girls. 223 girls who are less active have regularly engaged with programmes with 860 participating in local events and 35 trained to coordinate activities. Increasing the activity levels of women and girls is an objective of the local Sport Plan.
- 4.24 Targeted school holiday 'learn to swim' opportunities have supported 223 Swimming Lessons in partnership with Communities First. The rates of young people that are unable to swim to National Standards have been assessed at primary school level.
- 4.25 10 'looked after' children have completed activity leadership training at Maesteg Comprehensive School and are being further supported with volunteer deployment, mentoring and accreditation opportunities linked to employability.
- 4.26 Community based activities for autistic young people have been developed including swimming and Rebound trampolining with parents and partners trained to deliver the activities. Programmes linking autistic young people to community clubs have engaged 60 young people and 19 siblings and developed opportunities beyond school settings

- 4.27 10 former pupils of Heronsbridge School have completed sports leadership training and will progress to entry level coaching awards to support the development of community based opportunities. This approach recognises equalities in the sports leadership programme.
- 4.28 A consultation programme has been conducted with young carers on needs resulting in 8 activity programmes and 82 participant visits. The barriers to regular participation have been identified.
- 4.29 50 young people on free school meals with numeracy / literacy issues have participated in the community enterprise initiative (25 hours) linked to Swansea City and Premier league investment, promoting the benefits of education and physical activity and links to employment.
- 4.30 The 'Move More Often' programme is being developed to support users of day care and residential care to be more active and reduce risk of falls and related hospital visits. This approach recognises the health risks of sedentary lifestyles amongst older people.
- 4.31 Investment in training has been secured to support staff to deliver activity for older people including armchair activity, balance and coordination, motivation and dementia programmes (20-30 people will receive training).
- 4.32 The 'Love2Walk' programme supports 401 regular walkers led by community volunteers and supports older people, people with learning disabilities and mental health conditions (delivering 8 navigational awards). The programme has also supported older people to become accredited walk leaders
- 4.33 The service has developed 2 members of staff to operate the Councils response to School Cycle Training and Kerbcraft for 2015/16. The Bike Bridgend Project will support the Communities Directorate to deliver it's Road Safety Programme Targets
- 4.34 BCBC has established a partnership with Neath Port Talbot and Swansea to work collaboratively on the Park Lives initiative to establish volunteer led activities in park settings for people of all ages.

5. Effect upon Policy Framework and Procedure Rules

- 5.1 There is no impact on policy framework and procedure rules

6. Equality Impact Assessment

- 6.1 The EIA conducted for the 2014/15 report highlighted that enhancing opportunities for targeted population groups and those with a protected characteristic is a feature of the identified services and there is a positive impact on the strategic equalities plan of Bridgend County Borough Council.

7. Financial Implications

- 7.1 The Medium Term Financial Strategy has identified significant savings against the Sport, Play and Active Wellbeing Service including the GLL/Halo Partnership as part of the 15-year agreement. The savings in 2015/16 as part of this agreement is £247,000. Moving forward the challenges of the MTFS may require additional savings and options appraisals are being conducted across all areas of service.
- 7.2 A number of identified services are reliant on external funding and there may be reductions in value or competitive processes applied to such resources. There are however opportunities via new sources, partnerships and internal services to support such activity in relation to the prevention and wellbeing agenda.

8. Recommendation

- 8.1 That the progress being made and challenges to the services within the Sport, Play and Active Wellbeing Service are noted.

Susan Cooper
Corporate Director – Social Services and Wellbeing
May 2015

9. **Contact Officer: Andrew Thomas**
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- 10 **Background documents:**
None

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO COMMUNITY ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

10TH JUNE 2015

REPORT OF THE CORPORATE DIRECTOR – COMMUNITIES

CAR PARKING MANAGEMENT AND CIVIL PARKING ENFORCEMENT

1. Purpose of Report

The purpose of this report is to advise Scrutiny members on progress of the Civil Parking Enforcement (CPE) within Bridgend and changes to car parking arrangements within Bridgend Town Centre.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 The issue of illegal and obstructive parking cross-cuts a number of aims in the Corporate Plan. Road safety helps all children and young people to be safe and also forms part of the aims of the Community Strategy to have Strong Communities where there is a reduction in crime and people feel safer in their communities. Whilst parking assists in the economic vitality of a town it must also be tempered against the management of congestion and government targets in the reduction of carbon emissions from sources such as motor vehicles.

3. Background

- 3.1 Civil Parking Enforcement has been implemented in accordance with national requirements as detailed in the relevant statutory instruments and associated guidance documentation. Revenue raised through Penalty Charge Notices (PCN's) is first used to off-set the cost of providing the enforcement provision with any surplus having to be used in accordance with the legislative requirements.
- 3.2 Whilst the powers provide for enforcement of offences such as waiting infringements, double parking and obstruction of pedestrian dropped kerb crossings, moving traffic offences such as obstruction in turning heads, and locations such as footways other than marked waiting restrictions remain solely enforceable by South Wales Police
- 3.3 For persons wishing to appeal against an issued Penalty Charge Notice they can do so through the Wales Penalty Processing Partnership who processes payments and appeals on behalf of Bridgend County Borough Council, and is undertaken by Denbighshire County Council, working on behalf of 9 Welsh authorities to support the enforcement operation by dealing with challenges, payments and processing of all Penalty Charge Notices that are issued.
- 3.4 In addition to the Authority's shared appeals service, if an applicant is not satisfied with the outcome from this process they are able to take an appeal to the independent Traffic Penalty Tribunal (TPT), which is a judiciary service.

- 3.5 The Cabinet member for Communities, Councillor Philip White, was appointed to the TPT Joint Committee which meets on an ad hoc basis, being at least annually, and it is a requirement of the CPE constitution that a Council elected member is nominated to participate.
- 3.6 A report to Cabinet of June 2014 recommended that further to the successful introduction of Civil Parking Enforcement that the Authority may be in a position to advance some of the long awaited residential parking schemes, whereby neighbourhoods which are located near attractions such as town centres or beaches can be affected by significant visitor parking, which can cause significant inconvenience for residents.
- 3.7 In parallel with the management of on street parking, the issue of off street provision within Bridgend Town Centre has been raised due to the changes in Council premises and the forthcoming reduction in parking availability through planned replacement of the Rhiw car park during 2015/2016.
- 3.8 The first of the changes in respect of Council premises has meant a rationalisation of Council offices within Bridgend with the closure and disposal of the Sunnyside office. This transition has taken place under the auspices of the 'making better use' programme of change for Bridgend Council.
- 3.9 The second change is in the replacement of the Rhiw car park a regeneration promoted scheme in partnership with a registered social landlord to both provide housing accommodation as well as a new 244 space car park (currently 320 spaces of which 270 available for use)

4. Current Situation/Proposal

- 4.1 Civil Parking Enforcement has continued to be well received within the County Borough in the management of inappropriate parking and compliance with traffic orders.
- 4.2 In terms of service delivery between the 1st April 2014 and 31 March 2015, 11618 tickets for both On and Off street parking violations were issued within Bridgend County Borough Council. The revenue generated with the ticket issue for the same period was £337,861. Additional budgetary support is provided by the Council of £215,530 reflecting the predicted operational costs of the service.
- 4.5 The business case for the combined service to be self-financing estimated that approximately 14,000 PCN's would need to be issued per year, and the level of infringements both on and off the highway are just short of this level, although there has been a higher payment rate of PCN's than that predicted.

Expansion of enforcement to introduce residents parking schemes

- 4.6 Following a Cabinet report in June 2014 a policy document relating to the introduction of residents parking schemes was refined to enable the determination of schemes. The implementation of Civil Parking Enforcement within Bridgend enables the Council to manage and enforce residential parking schemes, which

was previously reliant upon South Wales Police to resource and enforce such schemes.

- 4.7 Two areas were identified that would both benefit from the introduction of residents parking schemes, and also had funding identified to support their potential introduction. These areas were identified as residential streets adjacent to Bridgend Town Centre and residential streets adjacent to Porthcawl sea front.
- 4.8 In accordance with the residential parking policy document these areas have been surveyed to assess on-street parking congestion in order to determine the extent of any parking zones. At the time of writing an informal engagement is taking place on these proposals with relevant householders and stakeholders, prior to advancing to a formal statutory consultation.

Parking Bridgend Town Centre

- 4.9 Current provision within Bridgend Town Centre comprises of both private and public provision with both free and paid parking. Recent changes to the operation of Council premises, has seen a reduction in accommodation with the closure of the Sunnyside offices and the relocation of staff to both Ravens Court and Civic Centre offices. This change necessitated the rationalisation of parking arrangements for Council employees which was overseen by the Resources Directorate.
- 4.10 From car parking assessment it is considered that there still remains capacity within the Council managed car parks to accommodate this change. However, it is anticipated that the planned replacement of the Rhiw car park will remove any slack capacity during its period of replacement.
- 4.11 The reason for the replacement of the Rhiw car park is well documented and has been the subject to a Cabinet report. The identification of capacity issues within the remaining publicly run car parks in Bridgend during this replacement is recognised by officers and mitigation measures have been considered and currently being implemented.
- 4.12 Specific mitigations include parking temporary provision at the Lorne Stewart site in addition to provision at the former Coed Parc Library site. These locations are within easy reach of Council offices within Bridgend and provide a reasonable level of mitigation pending the reopening of the Rhiw Multi storey car park.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 There is no effect from the introduction of CPE upon Policy Framework and Procedural Rules

6. Equalities Impact Assessment

- 6.1 No specific impact assessment has been used in the production of this status report.

7. Financial Implications

7.1 The CPE scheme is intended to be self-financing.

The budgeted cost of operating the CPE for Bridgend County Borough was estimated to be around £538,940 for 2014/15, with projected income of £323,410, resulting in an estimated net cost of £215,530.

Actual costs for 2014/15 totalled £478,191 and the recovery of fines and other income amounted to £339,643, which resulted in a net outturn position of £138,547. In accordance with the Traffic Management Act 2004 and the Regulations relating thereto, the balance of the account has been carried forward into 2015-16 to meet specific costs as specified in the Road Traffic Regulation Act 1984.

8. Recommendation

8.1 That Scrutiny members note the content of this report.

Mark Shephard
CORPORATE DIRECTOR – COMMUNITIES
June 2015

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO COMMUNITY ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

10 JUNE 2015

REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL & REGULATORY SERVICES

FORWARD WORK PROGRAMME 2015-16

1. Purpose of Report.

- 1.1 To present the Committee with suggested topics for consideration in the development of its Forward Work Programme for 2015-16.

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2013-2017 have been embodied in the Overview & Scrutiny Forward Work Programmes. The amended Corporate Improvement Objectives adopted by Council on 25 February 2015 formally set out the improvement objectives that the Council will seek to implement between 2013 and 2017. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background.

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known. This FWP period runs from May 2015 – May 2016.

4. Current situation / proposal.

- 4.1 An effective Forward Work Programme will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny")?

- 4.2 On 8 April 2015, a report was presented to Council where it was agreed that:

- i) Each of the following topics be considered by only one Scrutiny Committee:
- Performance Monitoring
 - Corporate Plan
 - Business Planning
 - Budget Monitoring

- ii) There would only be 6 scheduled meetings during the year for each Scrutiny Committee, which will look at a maximum of 12 service area topics. Without the capacity to support additional meetings there is a need for each of the Scrutiny Committees to:
 - Identify 12 topics for consideration which will provide the most significant value for the Authority and to the residents of the Borough of Bridgend;
 - Prioritise their workloads i.e. if a key topic arises one of the existing planned topics will have to be removed from the programme;
 - Focus their investigations to make best use of available resources;
 - Determine appropriate recommendations which will support the delivery of the appropriate outcomes.
- iii) Once the Forward Work Programmes for each Committee have been determined, the Scrutiny Chairs will monitor the programmes of each Committee at their monthly meeting to ensure that the corporate priorities are being met. Proposals to consider a corporate priority topic will be included in the Forward Work Programme reports submitted to every Scrutiny Committee meeting.
- iv) There will be 8 meetings during the year allocated to facilitate collaborative committees to deal with cross-cutting issues, such as Supporting People and Bridgend Change Programme.
- v) In addition to the above meetings, there are 14 meetings allocated to Research and Evaluation Panels (REPs)
 - 2 meetings for the Local Service Board Scrutiny REP
 - 4 meetings for the School Engagement REP
 - 2 meetings of the Social Services Annual Reporting Framework (SSARF) REP
 - 6 meetings of the Budget REP

4.3 During March and April, Scrutiny Officers developed a longlist of potential items for inclusion on the Forward Work Programme, using the criteria set out below, which emphasise the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation.

Examples of Issues to Consider when Selecting Areas for Scrutiny:

Initial Reasons:

- 1 Is the subject within the Committee's terms of reference?
- 2 How can Members add value in their representative role?
- 3 Is the subject being/ been/ due to be dealt with elsewhere in the Authority/partner agencies?
- 4 What would be the purpose of conducting a review of this area?
- 5 To what extent does the subject impact upon the Council's ability to achieve its key priorities?

Risk:

- 6 Is the subject a high-risk area? How does it relate to the Authority's risk management framework?

Performance Measures:

- 7 Has the Council demonstrated poor performance in this area?
- 8 To what extent is there scope to improve service delivery in this area?

Community Perception:

- 9 Has any consultation with stakeholders taken place in this area? If so, how robust was the consultation process?
- 10 Does the local community rank the subject as important?
- 11 How does the subject impact upon the Council's Community Leadership role?
- 12 Is the subject of public interest highlighted in the local media?

External Factors:

- 13 Has the matter been the subject of external/internal review or inspection? If so, what were the findings of the review?
- 14 Is there any recent/upcoming legislation that will affect the Council's approach to this subject?
- 15 Is the subject a Local Service Board priority?

Budget:

- 16 Is there a high level of budgetary commitment to the subject? Is there a pattern of budgetary overspends?

- 4.4 Officers also used the following sources in order to select items for inclusion on the long list:

- *Committee Requests for Scrutiny from previous Forward Work Programmes;*
- *Wales Audit Office Assessment Letters;*
- *Corporate Risk Assessment;*
- *Directorate Business Plans;*
- *Performance Reports to Scrutiny Committees;*
- *Annual business planning and budget setting process;*
- *Commission of Public Service Governance and Delivery (the Williams Report)*

- 4.5 Following the development of the longlist, Scrutiny Chairs and officers took part in a work planning exercise in order to develop a shortlist of items and provisionally allocate each item to a meeting date. The shortlist for Community Environment and Leisure is set out at Appendix A and proposed topics for the collaborative committee which cross over with Community Environment and Leisure are set out at Appendix B.

5. Effect upon Policy Framework & Procedure Rules.

5.1 The work of the Community Environment and Leisure Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental well being in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1 There are no equality impacts arising directly from this report.

7. Financial Implications.

7.1 The implementation of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

8. Recommendation.

8.1 The Committee is asked to:

- i. Consider the suggested topics for inclusion on the Committee's Forward Work Programme 2015-16;
- ii. Identify the 12 Primary topics for inclusion on the Forward Work Programme and prioritise those topics for presentation to the Committee;
- iii. Determine if it wishes the Overview and Scrutiny Unit to undertake scoping exercises with regard to any additional topics that it wishes to be considered for inclusion on its Forward Work Programme;
- iv. Prioritise the delivery of the Joint Scrutiny topics involving the Committee.

Andrew Jolley

Assistant Chief Executive – Legal and Regulatory Services

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Background documents

Wales Audit Office Assessment Letters (August and November 2013);
Corporate Risk Assessment;
Directorate Business Plans;
Commission of Public Service Governance and Delivery (the Williams Report);
Minutes of Overview and Scrutiny Committees May 2014 –May 2015.

Community Environment and Leisure (CEL) OVSC - Annual Forward Work Programme – DRAFT – possible areas for inclusion

| Report count | Date | Topic | | Invitees |
|--------------|-------------|---------------------------------------|--|--|
| 1 | 10 Jun 2015 | Sport, Play and Active Wellbeing | To provide information to the Committee on the key areas of performance of the Bridgend County Borough Council's Sport, Play and Active Wellbeing service during 2014/2015. The HWB committee also suggested an update on the review of lifeguard services be incorporated into this report. | Sue Cooper - Corporate Director – Social Services and Wellbeing Andrew Thomas, Group Manager - Sports and Physical Activity Councillor Philip White - Cabinet Member for Adult Social Care, Health and Wellbeing |
| 2 | 10 Jun 2015 | Car Parking/Civil Parking Enforcement | Combined report on options for future provision of parking. | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities Kevin Mulcahy, Group Manager – Highway Services. |
| 3 | 28 Jul 2015 | Waste | Report on options to enable achievement of recycling and financial targets | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities |
| 4 | 28 Jul 2015 | Vibrant and Viable Places Programme | To include 'Business Improvement District – Bridgend Town Centre', which goes to Cabinet on 25 May 2015 - Last reference is CRE OVSC meeting 01/07/14 'The Committee wish to retain this on the Forward Work Programme as the scheme progresses in light of the risks identified on financial claw back or withdrawal of funding by the Welsh Government in relation to outcomes.' | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities |
| 5 | 8 Oct 2015 | Adult Community Learning | Originally scheduled to be considered at the April meeting but was moved to accommodate the report on Depot Rationalisation. The report should reference the most recent inspection re-inspection reports from Estyn as well as outlining progress on remodeling the existing service. | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities |

Community Environment and Leisure (CEL) OVSC - Annual Forward Work Programme – DRAFT – possible areas for inclusion

| | | | | |
|-----------|-------------------------------------|---|---|---|
| 6 | 8 Oct 2015 | Healthy Living Halo Contract and Service Plan | The purpose of the report is to provide information to the Committee on Halo Leisure Ltd year end performance for 2014/15 and to advise Members of performance targets set for 2015/16. | Sue Cooper - Corporate Director – Social Services and Wellbeing Andrew Thomas, Group Manager - Sports and Physical Activity Councillor Philip White - Cabinet Member Adult Social Care, Health and Wellbeing. |
| 7 & 8 | 1 Dec 2015 | Directorate Budget Consultation Process | Presented annually (December) | Mark Shephard - Corporate Director – Communities; Sue Cooper – Corporate Director – Social Services and Wellbeing; Councillor Hywel Williams - Cabinet Member for Communities; Councillor Philip White - Cabinet Member Adult Social Care, Health and Wellbeing. |
| 9 | 27 Jan 2016 | Cultural Partnership Project | This item to be revisited once the NPDO has been established for an update and for further monitoring to be put in place. | Mark Shephard - Corporate Director – Communities Richard Hughes - Group Manager: Cultural Services Councillor Hywel Williams - Cabinet Member for Communities |
| 10 | 27 Jan 2016 | No topic yet allocated | | |
| 11 | 23 Mar 2016 | No topic yet allocated | | |
| 12 | 23 Mar 2016 | No topic yet allocated | | |
| Info only | Information report only – via email | Depot Rationalisation | This report was scheduled for OVSC meeting on 13 April 2015, but the report is going to Cabinet on 3 February 2015 so a report has been requested for future date for information only. | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities |

Community Environment and Leisure (CEL) OVSC - Annual Forward Work Programme – DRAFT – possible areas for inclusion

Non Service Area Reports

| | | |
|---|--|--|
| 1 st meeting following Annual Meeting on 10 Jun 2015 | Scrutiny Annual FWP | To present to the Committee with suggested topics for consideration in the development of its Forward Work Programme for 2015-16. |
| 1 st meeting following Annual Meeting on 10 Jun 2015 | Corporate Parenting Champion Update | <p>At the Corporate Parenting Cabinet Committee inaugural meeting, they requested that a Corporate Parenting “Champion” be nominated from each of the Overview and Scrutiny Committees to become permanent invitees to the Cabinet Committee.</p> <p>The role of the Scrutiny Champion is to represent their relevant Overview and Scrutiny Committee, partaking in discussions with Cabinet over items relating to children in care and care leavers.</p> <p>In this role, it is also suggested that Champions provide regular updates to their Committees to ensure that Members are informed of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.</p> |
| 1 st meeting following Annual Meeting on 10 Jun 2015 | Consolidated Nomination Report for all Panels and Committees | To cover nominations to BREP and Corporate Parenting Champion. |
| 23 Mar 2016 | Annual Recommendations Monitoring Report | |

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Joint Scrutiny Committee - Annual Forward Work Programme – DRAFT – possible areas for inclusion

| Report count | Date | Topic | | Invitees |
|--------------|------|--|--|----------|
| 1 | | Supporting People Local Commissioning Plan | <p>Joint committee with CEL and ASC.</p> <p>Members of the CEL Committee (formerly CRE) noted links to the Supporting People Local Commissioning Plan and would like to see a joint Scrutiny exercise between the ASC (formerly HWB) and the CEL to enable service areas to work together to examine the issues regarding the allocation of Supporting People funding.</p> | |
| 2 | | Bridgend Change Programme | <p>Joint Committee with ASC, CEL, CRI and CYP.</p> <p>The Bridgend Change Programme is a corporately led project and looks at redesigning services that cover all of the above Committees, including projects such as Assessment Framework of Social Work, Vibrant and Viable Bridgend, Improving attainment of Looked After Children.</p> | |

Joint Scrutiny Committee - Annual Forward Work Programme – DRAFT – possible areas for inclusion

| | | | | |
|---|--|--|--|--|
| 3 | | Links between CAMHS / domestic abuse / Substance misuse / Homelessness/LAC etc | <p>Joint Committee with P&G, ASC, CYP and CEL.</p> <p>Members of P&G (formerly CSG) requested that scrutiny officers undertake a scoping exercise relating to the connections between the Community Safety Partnership and Looked After Children, due to common factors such as substance misuse and domestic abuse.</p> <p>The CYP Committee have requested that they look into the subject of CAMHS. However it is recognised that Child Mental Health cannot be looked at in complete isolation due to the factors linked with it such as those mentioned above.</p> <p>It may therefore be necessary to carry out a joint investigation – the specifics and focus of which to be determined.</p> | |
|---|--|--|--|--|

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO COMMUNITY ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

10 JUNE 2015

REPORT OF THE ASSISTANT CHIEF EXECUTIVE LEGAL & REGULATORY SERVICES

CORPORATE PARENTING CHAMPION AND BUDGET RESEARCH AND EVALUATION PANEL NOMINATION REPORT

1. Purpose of the Report.

1.1 The purpose of this report is to:

- a) request the Committee to nominate one Member as its Corporate Parenting Champion to represent the Committee as an Invitee to meetings of the Corporate Parenting Cabinet Committee;
- b) seek nominations for the Budget Research and Evaluation Panel in line with the Corporate Resources & Improvement Overview & Scrutiny Committee's recommendations made as part of the 2015/16 budget setting process.

2. Connection to Corporate Improvement Objectives

2.1 The key improvement objectives identified in the Corporate Plan 2013-2017 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 25 February 2015 and formally set out the improvement objectives that the Council will seek to implement between 2013 and 2017. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background.

Corporate Parenting Champion

3.1 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent' therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.¹

¹ Welsh Assembly Government and Welsh Local Government Association 'If this were my child... A councillor's guide to being a good corporate parent to children in care and care leavers', June 2009

- 3.2 In order to further develop and enhance the Council's corporate parenting role with its partners, a Corporate Parenting Cabinet Committee comprising all Members of Cabinet was established by Cabinet on 4 November 2008.
- 3.3 The inaugural meeting of the Cabinet Committee was held on 27 November 2008. It has been agreed that the Cabinet Committee will meet bi-monthly. The terms of reference for the Cabinet Committee are:
- to ensure that looked after children are seen as a priority by the whole of the Authority and by the Children and Young People's Partnership;
 - to seek the views of children and young people in shaping and influencing the parenting they receive;
 - to ensure that appropriate policies, opportunities and procedures are in place;
 - to monitor and evaluate the effectiveness of the Authority in its role as corporate parent against Welsh Government guidance.
- 3.4 At its inaugural meeting, the Cabinet Committee requested that a Corporate Parenting "Champion" be nominated from each of the Overview and Scrutiny Committees to become permanent invitees to the Cabinet Committee.
- 3.5 At its meeting on 27 May 2014, Cabinet agreed that the Chairperson of the Children and Young People Overview and Scrutiny Committee be appointed as an invitee to the Corporate Parenting Cabinet Committee, in addition to the Corporate Parenting Champion.

Budget Research and Evaluation Panel

- 3.6 In considering the challenges associated with continued budget reductions, Members of the 2015 /16 Budget Research and Evaluation Panel (BREP) recognised the need for a 'whole Council' response to be adopted in managing anticipated cuts to services against a backdrop of increasing demand, public sector reform and the challenging financial outlook.
- 3.7 It was consequently recommended that the BREP continue in its current form as a standing working group to enable Members to feed in community intelligence gained from their representative role and engage in shaping future service provision.

4. Current Situation / Proposal.

Corporate Parenting Champion

- 4.1 The Committee is requested to nominate one Member as its Corporate Parenting Champion to represent the Committee as an invitee at meetings of the Corporate Parenting Cabinet Committee.
- 4.2 The role of the Corporate Parenting Champion is to represent their Overview and Scrutiny Committee, partaking in discussions with Cabinet over items relating to children in care and care leavers.

- 4.3 In this role, it is also suggested that Champions provide six monthly updates to their Committees to ensure that Members are informed of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.
- 4.4 It is also proposed that Members consider how the services within the remit of their Committee affects children in care and care leavers, and in what way can the Committee therefore assist in these areas.

Budget Research and Evaluation Panel

- 4.5 The BREP has previously been set up on an annual basis and focussed on examining the annual draft budget proposals to aid the scrutiny process. In contrast, the standing BREP whilst examining annual draft budget proposals, also undertakes informal consideration of proposals related to medium and longer term reviews linked with the Council's Strategic Change Management Programme. It seeks to assist management in the delivery of the plans to support change and the Medium Term Financial Strategy by fully utilising its community representational role to inform policy changes and provide challenge and the BREP will develop its terms of reference and methodology within that function.
- 4.6 The Standing BREP will be constituted from the membership of the Corporate Resources and Improvement Overview & Scrutiny Committee, with the Chair and one other nominated Member from each Overview and Scrutiny Committee. In order to achieve the necessary focus and analytical depth, good practice would recommend that the total membership of the Panel be no more than 10 Members. The Chair of the BREP should be nominated by the members of the BREP itself at its first meeting.
- 4.7 The standing Panel's Forward Work Programme (FWP) should be informed by the Council's Medium Term Financial Strategy and Strategic Change Management Programme.

5. Effect upon Policy Framework and Procedure Rules.

- 5.1 The work of the Community Environment and Leisure Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental well being in the County Borough of Bridgend.

6. Equality Impact Assessment.

- 6.1 There are no equality impacts arising from this report.

7. Financial Implications

- 7.1 None.

8. Recommendation.

The Committee is asked to:

- i. Nominate one Member of the Committee as its Corporate Parenting Champion to represent the Committee at meetings of the Corporate Parenting Cabinet Committee;
- ii. Nominate the Chair and one other Member of the Committee onto the standing Budget Research & Evaluation Panel.

P A Jolley,
Assistant Chief Executive – Legal & Regulatory Services

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Background Documents

Bridgend County Borough Council Constitution

Part II of the Local Government Act 2000: Executive Arrangements

Report of the Corporate Director – Children to Cabinet, 4 November 2008: Establishment of a Corporate Parenting Cabinet Committee

Report of the Corporate Director – Children to the Inaugural Meeting of the Corporate Parenting Cabinet Committee, 27 November 2008

Report of the Assistant Chief Executive – Corporate Development & Partnerships to Corporate Resources and Improvement Overview & Scrutiny Committee, 30 January 2009

REPORT TO COMMUNITY ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY COMMITTEE

10 JUNE 2015

REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL AND REGULATORY SERVICES

FORWARD WORK PROGRAMME UPDATE

1. Purpose of Report

1.1 The purpose of this report is to:

- a) present the items due to be considered at the Committee's meeting to be held 28 July 2015 and seeks confirmation of the information required for the subsequent scheduled meeting to be held on 8 October 2015;
- b) present a list of further potential items for prioritisation by Committee.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

2.1 The key improvement objectives identified in the Corporate Plan 2013-2017 have been embodied in the Overview & Scrutiny Forward Work Programmes. The amended Corporate Improvement Objectives adopted by Council on 25 February 2015 formally set out the improvement objectives that the Council will seek to implement between 2013 and 2017. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background

3.1 At its meeting on 10 June 2015 the Community Environment and Leisure Overview and Scrutiny Committee determined its Annual Forward Work Programme for 2015/16.

4. Current Situation / Proposal

Meetings of the Community Environment and Leisure Overview and Scrutiny Committee

4.1 In relation to the Committee's next scheduled meeting to be held on 28 July 2015 the table below lists the items to be considered and the invitees due to attend.

| Topic | Invitees | Specific Information Requested | Research to be Undertaken by the Overview & Scrutiny Unit |
|-------|--|---|---|
| Waste | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities | Report on options to enable achievement of recycling and financial targets. | Detail research / To be confirmed |

| | | | |
|-------------------------------------|--|--|-----------------------------------|
| Vibrant and Viable Places Programme | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities | To include 'Business Improvement District – Bridgend Town Centre', which goes to Cabinet on 25 May 2015 - Last reference is CRE OVSC meeting 01/07/14 'The Committee wish to retain this on the Forward Work Programme as the scheme progresses in light of the risks identified on financial claw back or withdrawal of funding by the Welsh Government in relation to outcomes.' | Detail research / To be confirmed |
|-------------------------------------|--|--|-----------------------------------|

4.2 The table below lists the item to be considered and the invitees due to attend in respect of the subsequent meeting of the Committee to be held on 8 October 2015.

| Topic | Invitees | Specific Information Requested | Research to be Undertaken by the Overview & Scrutiny Unit |
|---|---|---|---|
| Adult Community Learning | Mark Shephard - Corporate Director – Communities Councillor Hywel Williams - Cabinet Member for Communities | Originally scheduled to be considered at the April meeting but was moved to accommodate the report on Depot Rationalisation. The report should reference the most recent inspection re-inspection reports from Estyn as well as outlining progress on remodelling the existing service. | Detail research / To be confirmed |
| Healthy Living Halo Contract and Service Plan | Sue Cooper - Corporate Director – Social Services and Wellbeing Andrew Thomas, Group Manager - Sports and Physical Activity Councillor Philip White - Cabinet Member Adult Social Care, Health and Wellbeing. | The purpose of the report is to provide information to the Committee on Halo Leisure Ltd year end performance for 2014/15 and to advise Members of performance targets set for 2015/16. | Detail research / To be confirmed |

4.3 The table below lists all potential items that the Committee received at their meeting on 10 June 2015 which are put to the Committees for reprioritisation as appropriate.

| Topic | Proposed Date | Specific Information Requested | Research to be Undertaken by the Overview & Scrutiny Unit |
|------------------------------|-----------------|---|---|
| Cultural Partnership Project | 27 January 2016 | This item to be revisited once the NPDO has been established for an update and for further monitoring to be put in place. | Detail research / To be confirmed |

5. Effect upon Policy Framework and Procedure Rules

5.1 The work of the Community Environment and Leisure Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental well being in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1 None

7. Financial Implications

7.1 None.

8. Recommendations

The Committee is asked to:

- (i) Note the topics due to be considered at the meeting of the Committee for 28 July 2015 and confirm if it requires any additional specific information to be provided by the invitees listed or the Overview & Scrutiny Unit;
- (ii) Determine the invitees to be invited to attend, any specific information it would like the invitees to provide and any research that it would like the Overview & Scrutiny Unit to undertake in relation to its meeting for 8 October 2015;
- (iii) Revisit and consider the list of future potential items for the Committees Forward Work Programme and reprioritise as the Committee feels appropriate.

Andrew Jolley,
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Background Documents: None

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